

Request for Quotation (RFQ) Form

NATIONAL METROLOGY INSTITUTE OF SOUTH AFRICA

SUPPLIER'S INFORMATION

Name of bidder: _____

Central Supplier Database Registration Number: _____

Telephone number: **012 841 3652**

Telephone no: _____

Email address: _____

Email address: _____

Date: **19 June 2021**

Date: _____

I hereby request the quotation on behalf of NMISA as per below descriptions, the delivery address is CSIR Campus, Building 5, Meiring Naude Drive, Brummeria, Pretoria, 0001

No.	Description	Qty	Size	Color	Unit Price (Ex. Vat)	Total Price (Ex. Vat)
	Courier of World metrology day posters to various African Countries (as per attached sheet). Quotes should include: • Courier to attached destinations • All duties and taxes at destination • Repackaging in poster tubes according to specified list. • Supply of poster tubes or relevant packing.					
	Important: All posters should reach the recipient country within 10 days after reaching the courier's premises.					
				Total Price (excl. VAT)		
				14% VAT		
				Grand Total (incl. VAT)		

NOTES TO SUPPLIER

- Supplier needs to respond with a quotation on their company letterhead
- Evaluation of the proposal will be against: Implementation plan, experience of key personnel, proof of having managed similar events.
- NMISA is a schedule 3A public entity according to PFMA and effects payments when all goods and services are delivered in full.
- Quotation should be firm and valid for at least a period of 30 days
- Quotation must clearly indicate delivery period
- *All Supplier quotations are subject to the provisions of the attached SBD forms; non-completion of SBD forms will be regarded as non-compliance.*
- *Central supplier database summary with supplier registration number and unique supplier registration number quotation otherwise the quotation will not be accepted.*
- For pricing if is above R30 000.00 BBBEE certificate must be attached.
- Quotation should be sent to

The response should reach NMISA not later than **28 February 2020 @ 11h00.**